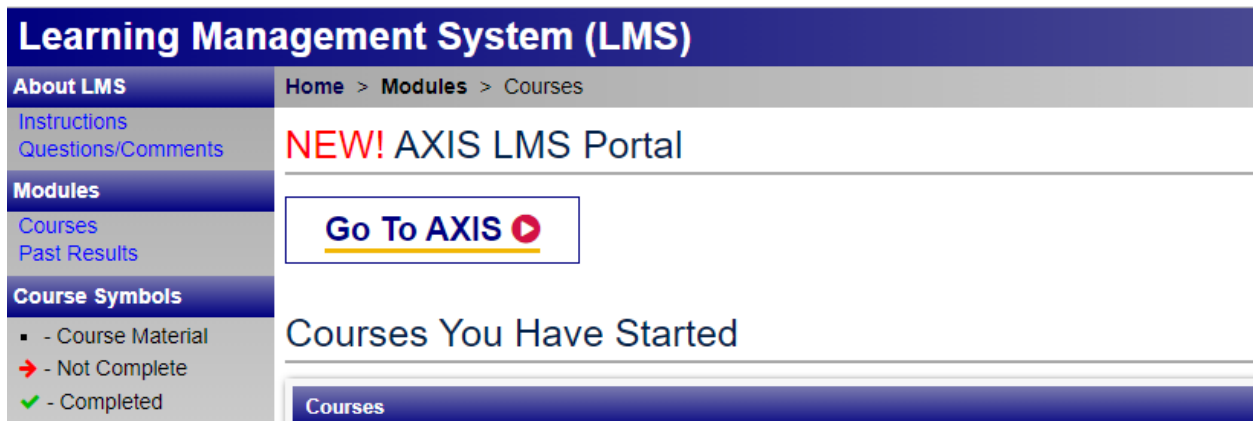


## **How To:** Complete CAP Training In AXIS Learning Management System

The AXIS Learning Portal is used for cap cadets and senior members to complete training and tests. Training and Tests mostly found in the category of Emergency Services and Operations.

First Login into CAP eServices, Navigate to Menu in the top left hand corner. Scroll down to **Online Learning > Learning Management System**

In LMS you should see this pop up at the top,



**Learning Management System (LMS)**

Home > Modules > Courses

**NEW! AXIS LMS Portal**

[Go To AXIS](#)

**Courses You Have Started**

Courses

**About LMS**  
Instructions  
Questions/Comments

**Modules**  
Courses  
Past Results

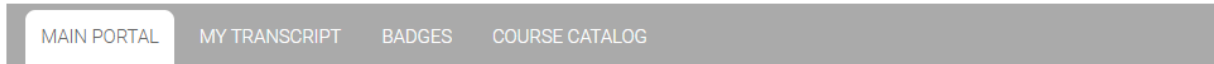
**Course Symbols**  
▪ - Course Material  
➔ - Not Complete  
✔ - Completed

Click on “Go To AXIS” And you will be redirected to this page.

[https://elearning.caphq.gov/lms/\\_portal/user/index.php](https://elearning.caphq.gov/lms/_portal/user/index.php)

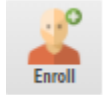
For an example lets navigate to Introductory Communications User Training or ICUT for short.

Click on course catalog












And scroll down until you see Introductory Communications User Training labeled on a course.

To enroll in that course click enroll on the right hand side of the course name



Then scroll back to the top of the page and click on Main Portal, Under My Online Training

 <p><b>1 AXIS Introduction</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>AMRAD AMO Training</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>AMRAD Pilot Training</b></p> <input type="text"/> <p><b>Start</b></p>
 <p><b>Basic Instructor Course</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>Civil Air Patrol Safety</b> <b>Basic Risk Management</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>Cohort Recruiting Great Idea or Greatest Idea</b></p> <input type="text"/> <p><b>Start</b></p>
 <p><b>Come Learn About the Civil Air Patrol</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>T2A</b> <b>T2A Basic Airborne Radio Operation</b></p> <input type="text"/> <p><b>Start</b></p>	 <p><b>WMIRS for Communicators</b></p> <input type="text"/> <p><b>Start</b></p>


ICUT should be pictured and you can then click “Start”

(ICUT IS NOT PICTURED ON THIS DOCUMENT DUE TO CIRCUMSTANCES OF ME COMPLETEING THE COURSE ALREADY)

Steps will walk you through the course and after completion you will be told that you have 180 days to schedule an hands on evaluation, please contact 1<sup>st</sup> Lt Hutchinson on more information about an evaluation.

Once you have completed ICUT on AXIS and passed the short test at the end, 1<sup>st</sup> Lt Hutchinson will approve ICUT in eServices and it should show up on your 101 Card.

Pictured Here:

Civil Air Patrol Specialty Qualification Card													
<b>Electronic Picture Not Available or Not Validated</b>	C/SrA Jackson B. Freeman Unit: GLR-KY-225 CAPID: 635864												
	<table border="0"> <tr> <td>Height</td> <td>Weight</td> </tr> <tr> <td>69 in</td> <td>203 lbs</td> </tr> <tr> <td>Eyes</td> <td>Hair</td> </tr> <tr> <td>Hazel</td> <td>Black</td> </tr> </table>	Height	Weight	69 in	203 lbs	Eyes	Hair	Hazel	Black				
Height	Weight												
69 in	203 lbs												
Eyes	Hair												
Hazel	Black												
Printed on 26 Oct 2019													
This Certifies the CAP Member is qualified to perform duties in the area shown.													
CAPF 101(E) May01 OPR/Routing													
													
== Indicates Does Not Expire * Indicates Skills Evaluator • Indicates Supervised Trainee Status ** Indicates NIMS Training Incomplete + Indicates Aircraft Ground Handling Incomplete													
<table border="1"> <tr> <td>GES</td> <td>== IS200</td> <td>== IS800</td> <td>==</td> </tr> <tr> <td>ICUT</td> <td>== IS700</td> <td>== *MSA</td> <td></td> </tr> <tr> <td>IS100</td> <td>==</td> <td></td> <td></td> </tr> </table>		GES	== IS200	== IS800	==	ICUT	== IS700	== *MSA		IS100	==		
GES	== IS200	== IS800	==										
ICUT	== IS700	== *MSA											
IS100	==												
Printed on 26 Oct 2019													

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