

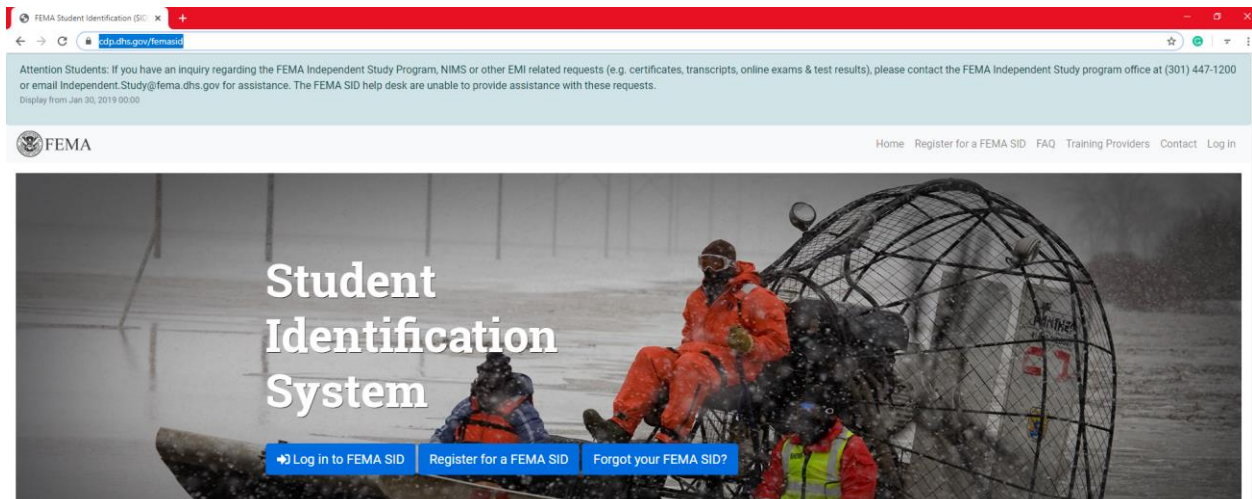
# Please Follow All Instructions Below regarding registration and testing as settings before having changed.

**How To:** Register For A FEMA Account and Complete IS100-IS800

First Go to FEMA's Website (Federal Emergency Management Agency) At this address:

<https://cdp.dhs.gov/femasid>

Then Click on Register for an FEMA SID



After Clicking this button it will redirect you to a secure page for you to fill out, Please fill out all the information it has requested. You will need to input your Social Security

Number, Once completed you should get an email from them and you should be able to login.

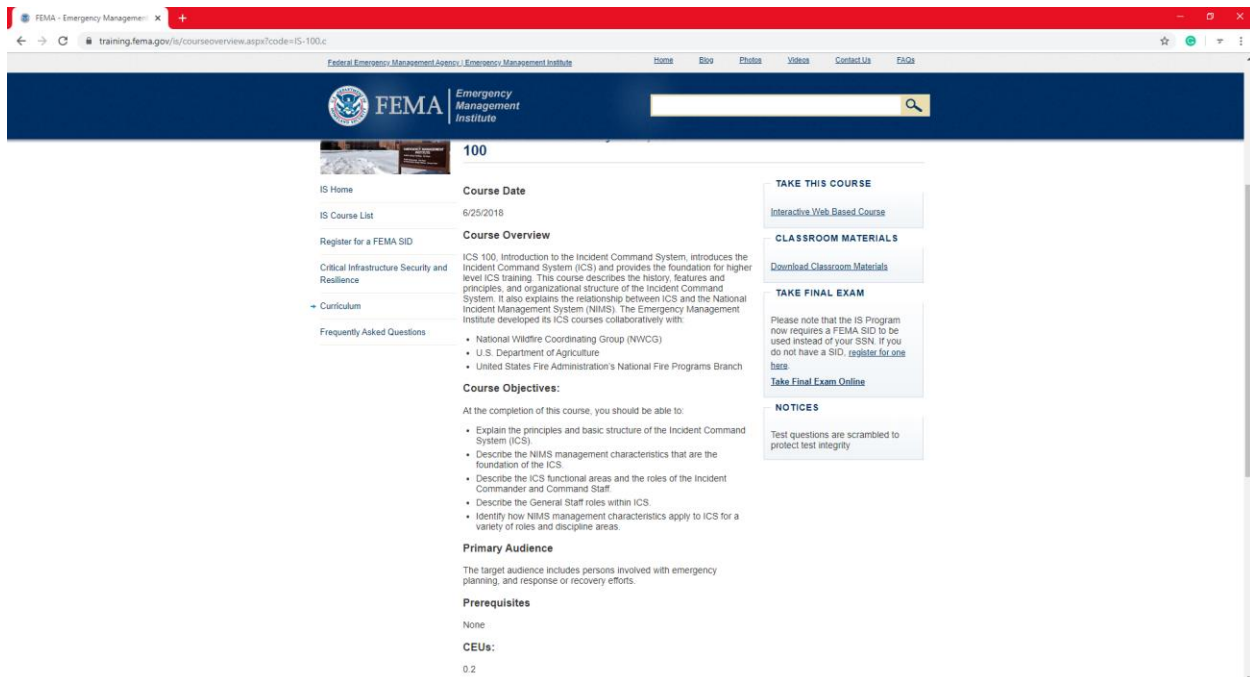
Once logged in it should ask you to finish registration process or somethings along the line of this, It will more than likely ask you your occupation, just ignore this and put the option **other** and ignore it. It is not required.

## After Registration

Now navigate your way to the following link:

<https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>

This is the IS 100 Course, You should see this screen.



The screenshot displays the FEMA Emergency Management Institute website for the IS 100 course. The page features a navigation menu at the top with links for Home, Blog, Events, Videos, Contact Us, and FAQs. The main content area is titled "100" and includes a sidebar with links to IS Home, IS Course List, Register for a FEMA SID, Critical Infrastructure Security and Resilience, Curriculum, and Frequently Asked Questions. The main content area provides a "Course Date" of 6/25/2018 and a "Course Overview" section. The overview text states: "ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). The Emergency Management Institute developed its ICS courses collaboratively with:" followed by a bulleted list of partner organizations: National Wildfire Coordinating Group (NWCG), U.S. Department of Agriculture, and United States Fire Administration's National Fire Programs Branch. Below this, the "Course Objectives" section lists four key learning outcomes: explaining ICS principles and structure, describing NIMS management characteristics, describing ICS functional areas and roles, and identifying how NIMS characteristics apply to ICS. The "Primary Audience" section notes that the target audience includes emergency planning and response/recovery efforts. The "Prerequisites" section indicates "None" and the "CEUs" section shows "0.2". On the right side of the page, there are three call-to-action boxes: "TAKE THIS COURSE" with a link to "Interactive Web Based Course", "CLASSROOM MATERIALS" with a link to "Download Classroom Materials", and "TAKE FINAL EXAM" with a link to "Take Final Exam Online". A "NOTICES" section at the bottom right states: "Please note that the IS Program now requires a FEMA SID to be used instead of your SINM. If you do not have a SID, register for one here." and "Test questions are scrambled to protect test integrity."

Click on Interactive Web Based Course and start learning, After you have completed the Course you will have the option to Take the Final Exam.

**To Acquire IS 100 Certification From The Department Of Homeland Security You Must Take The Final Exam And Pass.**

If you pass the final exam, you will receive an email with a link to view your certificate. Download the certificate and save it to your computer's desktop.

## How to upload certificate into eServices

Navigate to the eServices site and login,

Then complete the following steps,

Navigate to the **Menu** in the top left hand corner of eServices,

Open Menu then scroll down and click on **Operations>**

**Operations Qualifications**

After you click on Operations Qualifications you should be redirected to a new page, on that new page Navigate down to the Emergency Services section and under that section click on Entry/View Worksheet

From there enter you CapID, After entering You should see this screen.

635864 - C/SrA Jackson B. Freeman    
[View Qualifications](#) [View/Upload Documents](#) [Instructions](#)

<b>*Functional Area</b>	<b>*Achievement</b>
OPS-Emergency_Services ▼	--Select-- ▼

Click On View/Upload Documents, After clicking a new screen should appear.

**\*What would you like to upload?**  
--Select-- ▼

On that new screen click on the dropdown menu pictured above, scroll down and select

**\*What would you like to upload?**  
IS100 - IS-100 ▼

After selecting click on

**\*Select File (Size < 3MB; Format - .jpg, .jpeg, .gif, .png, .doc, .pdf, .docx)**  
**\*You can upload up to 5 documents for each qualification/task.**  
 No file chosen

And select the certification file you downloaded earlier  
After Selected Click on Upload ES Files

Upload ES Files

The file will be approved by the commander of the squadron,  
once approved it will show active in eServices and on your 101  
Card.

Follow The Same Steps For IS 700, IS 800, and IS 200

Links To For IS 700, IS 800, and IS 200

<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

<https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c>

<https://training.fema.gov/is/courseoverview.aspx?code=IS-800.c>

For Additional Help Contact

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